

ISLAND SUSTAINABLE TOURISM ACTION THROUGH RESILIENT SMEs

I-STARS

OPEN CALL FOR APPLICATIONS

Grants Scheme for Tourism Businesses

FINANCIAL REPORT FORM

(to be printed out, signed, dated and uploaded in PDF format)

Version 3.0
13 November 2023

Disclaimer

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HISTORY OF CHANGES			
Version	Publication Date	Change	Page
1.0	19.07.2023	Initial version	
2.0	16.10.2023	Extension of deadline from 25/10/23 to 15/11/2023, 17:00 CET	
3.0	13.11.2023	Extension of deadline from 15/11/23 to 06/12/2023, 17:00 CET	

HOW TO SUBMIT YOUR FINANCIAL REPORT FORM

- **Step 1:** fill in the financial report form below, print, sign and date it.
- **Step 2:** save your signed version of the financial report form in PDF format.
- **Step 3:** submit your PDF financial report form as an attachment to your online Final Report.

Please report all costs related to acquiring each of the activities/services you have implemented through the I-STARS Grant Scheme.

IMPLEMENTED SERVICE/ACTIVITY	SPECIFY EACH IMPLEMENTED DELIVERABLE (e.g. Ecolabel certification, food waste audit, water conserving fixtures, etc.). Refer to 'Guide for Applicants', section 3.3.3 Eligible Activities.	DATE OF PAYMENT & RECEIPT NUMBER (payments in cash and/or cheques are ineligible)	SUSTAINABILITY EXPERT / SOLUTION PROVIDER (name, telephone, email address)	COSTS OF IMPLEMENTED SERVICES / ACTIVITIES * €
Sustainability certification scheme				
Sustainability Strategy Plan(s)				
Organisation Environmental Footprint				
Tools/Software/Technology solution				(max. 20% of Grant amount)
Training & capacity-building activities				(max. 20% of Grant amount)
TOTAL COST OF IMPLEMENTED SERVICES				€
TOTAL GRANT AMOUNT REQUESTED (max. €5,600)				€

* **NOTE:** VAT is eligible only in the case it is non-deductible by the enterprise. In such a case, supporting evidence must be attached (Certificate or similar statement from the VAT authority of your country). If VAT is deductible, please exclude it from above amounts – double funding is strictly forbidden.

By submitting this Financial Report Form:

- ☐ I declare that all information and data provided in this form and all supporting documents (invoices, receipts, bank transfer payments, etc.) is accurate and true.
- ☐ I declare that the service(s)/activitie(s) listed above have NOT benefitted from any other EU, national/regional/local, international grant, as double funding is strictly forbidden.
- ☐ I understand and accept to keep records and other supporting documents related to this Financial Report form for at least 5 years after final payment from the EISMEA to the I-STARS Consortium.

Company Name	
Business address (street, city, country)	
VAT number	
Legal Representative (Name & Surname)	

Please deposit the above-mentioned amount in the following bank account:

Account holder full name	
Name of the bank	
Address of the bank	
Bank account number	
Swift code	
IBAN code	

[Signature]

[Name & Surname of Legal Representative]

[Date]